



AAR
of The Canadian Amateur Rowing Association

AWARDS POLICY

Committee

1. There will be an Awards Committee comprising of not less than five members and reporting to the VP Marketing of CARA.

Mandate

2. The Awards Committee shall be responsible for seeking and recommending to the Executive Committee nominations for Awards from CARA.

Awards

3. CARA's Awards will be:

- Annually: Male and female sculler
Male and female sweep crew
Coach of male and/or coach of female athletes
Official or administrator
Supporting Corporation
Awards under the following funds:
Bobby Pearce
Jack Guest
Tony Zasada
An award by the President of CARA
- Periodically: Long Service Award
Centennial Medal
CARA Award of Merit

4. CARA will recommend, as appropriate, to other organizations which CARA recognizes, nominations from within CARA for awards these other organizations may offer. These other organizations are listed in the schedule to this policy.

5. CARA will support, as appropriate, nominations by Provincial Rowing Associations for provincially limited awards, including:
- Provincial Sports Hall of Fame
- Provincial Annual Awards.

CARA may support nominations by member clubs or another person registered in CARA of a person registered in CARA for any other nomination such as to a Sports Hall of Fame or The Order of Canada, a Provincial or a civic honour or award.

Policy

6. CARA, by awarding awards, will recognize contributions of service by those members, individuals and or clubs, who are registered in CARA. CARA may nominate for recognition or recognize others in exceptional cases where such recognition may be warranted.

CARA will recognize quality of service, quantity of service or a combination thereof. No recognition will be given for services rendered for which CARA has in part or wholly provided remuneration, other than government sponsored remuneration, in excess of \$1000 in any one year, or as stipulated hereafter in the criteria of a specific award.

Recognition will be based on approved and published criteria which shall be available from the CARA office.

7. Nominations for CARA recognition may be received from any person or club registered in CARA in accordance with published procedures and shall be submitted for evaluation by CARA and judged on the basis of criteria.

8. Awards will be announced publically both in and outside the Association.

Recognition of quantity of service

9. Contributions of quantity of service will be recognized by a long service award.

Recognition of quality of service

10. Contributions of quality of service will be recognized annually by an appropriate award stating the field of service.

Recognition of a combination of quantity and quality of service

11. Contributions of combinations of quantity and quality of service will be recognized when appropriate by the award of the CARA Centennial Medal, or the CARA Award of Merit. CARA may also recognize such services by nominating a contributor of service for awards by awarding organizations recognized by CARA.

12. Where in the opinion of CARA the combination of quality and quantity of service is of such a high level as to merit exceptional recognition, CARA may nominate an individual for inclusion in Canada's Sports Hall of Fame and or Membership in the Order of Canada.

Criteria

13. The criteria for each recognition which CARA may award will be clearly established and available at the CARA office.

Process

14. The Awards Committee shall annually in the July issue of Rowing Canada Aviron publish a notice calling for nominations for the Long Service Award and the CARA annual awards.

15. Application for recognition of an individual shall be made to CARA by anyone who is registered with CARA. The Application shall show on an approved form: the name of the individual for whom recognition is being sought, the nature of the service for which recognition is being sought and the name and CARA registration number of the proposer. For the Centennial Medal, the nominee shall, if alive, provide supporting information by completing an approved CARA information form; if the nominee is deceased the nominator shall provide such supporting information.

16. Upon receipt of such application, it will be examined by the Awards Committee who will ensure that it is prepared in accordance with the approved form, shall evaluate the information in accordance with CARA approved criteria to ensure that all pertinent factors have been considered and shall prepare by October 15 of each year, a recommendation for the Executive Committee.

17. The Executive Committee will consider and, unless it disagrees, approve the recommendation. In the case of disagreement the Executive Committee will communicate with the Awards Committee to discuss the disagreement, and, after discussions the Executive Committee may accept or reject the recommendation. If the Executive Committee rejects the recommendation, it shall do so in writing stating reasons and criteria on which its decision is based. A rejection shall remain in force for not less than 1 year. After 1 year, the Awards Committee may, if it still deems so to be appropriate, resubmit its original recommendation as if it were a new submission.

18. The process shall be conducted so that recognition awards can be announced not later than the Annual General Meeting of the Current year. For awards not within the gift of CARA, the same time schedule shall apply save that no public announcement of the nomination shall be made by CARA. The Award shall be given to the recipient at the time of the announcement.

19. Appeals against decisions on awards may be made, stating the reasons for such appeals, to the Executive Committee only, who shall decide whether or not to allow the appeal. The Executive Committee in deciding on an appeal shall consider only whether the decision reflected accurately the application of the approved criteria.

20. All awards made by CARA, or awards made on the recommendation or support of CARA shall be published in Rowing Canada Aviron.

21. An award once made shall not, unless the information supplied by the nominee is false, be withdrawn.

Senior Canadian Henley, US National Championships, or a win at the Head of the Charles Regatta

Any wins at a Head style regatta, with 20 or less clubs participating

Any wins at a Head style regatta with 21 or more clubs participating (Do not include here results at the Head of the Charles Regatta)

Henley Royal Regatta Winner (identify also year(s) and event(s))

Henley Royal Regatta Finalist (identify also year(s) and event(s))

Other
